

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 7:30 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

SPECIAL MEETING AGENDA

DECEMBER 1, 2014

7:00 PM

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2014.

3. Roll Call

4. Public Comment

5. Order of Business

- A. Presentation on Proposed Capital Appropriations for 2015
- B. Public Comment/Questions on Proposed Capital Appropriations
- C. Public Election on Proposed Capital Appropriations
- D. Election Results
- E. Final Presentation/Discussion on 2015 Budget
- F. Resolution #14-27, Approval of 2015 Budget
- G. Items Timely and Important

6. Voucher List

(See Attached)

7. Public Comment

8. Adjournment

Voucher List

<i>A</i>	Republic Services #689	261.93
<i>B</i>	Middlesex County Fire Academy	289.00
<i>C</i>	Scott Smith	317.67
<i>D</i>	Fire & Safety Services, LTD.	1,066.18
<i>E</i>	CMF Business Supplies, Inc.	534.84
<i>F</i>	Donald C. Rodner, Inc.	582.96
<i>G</i>	Monmouth Junction Vol. Fire Department	87.87
<i>H</i>	OK Enterprises, LLC	1,500.00
<i>I</i>	New Pig Corporation	135.61
<i>J</i>	All Hands Fire Equipment	1,562.16
<i>K</i>	Auto King Parts & Supplies	299.70
<i>L</i>	Douglas Wolfe	156.00
<i>M</i>	Valley Distributors	227.70
<i>N</i>	White Brothers Masonry	3,900.00
<i>O</i>	Campbell Supply Company	5,571.42
<i>P</i>	South Brunswick Twp. Water & Sewer Revenue	1,431.97
<i>Q</i>	Witmer Public Safety Group, Inc.	2,395.00
<i>R</i>		
<i>S</i>		
<i>T</i>		
<i>U</i>		
<i>V</i>		
<i>W</i>		
<i>X</i>		
<i>Y</i>		
<i>Z</i>		

*Approved 12-15-14
PP*

SPECIAL MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
December 1, 2014

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Spahr at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Potts
 Comm. Smith
 Comm. Wolfe
 Comm. Young
 Chairman Spahr

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. ORDER OF BUSINESS

A. Presentation on Proposed Capital Appropriations for 2015

Comm. Young reported that he asked Coordinator Smith to develop a presentation detailing the three proposed capital appropriations. Comm. Young further reported that the public election tonight is needed to obtain approval to include the three capital appropriations into the proposed 2015 Fire District budget.

Coordinator Smith gave a presentation on the three proposed capital appropriations for 2015 (see attached).

The first proposed appropriation is for vehicle extrication equipment at a total cost of \$55,000.00. The second proposed appropriation is for a replacement thermal imaging camera at a total cost of \$16,000.00. The third appropriation is for a replacement brush truck (grant project) at a total cost of \$90,000.00, which will be purchased only if the District can secure a grant.

B. Public Comment/Questions on Proposed Capital Appropriations

Comm. Potts clarified that there are three separate questions on the ballot for the proposed capital appropriations.

Chairman Spahr opened the floor to the public for any questions or comments on the proposed capital appropriations.

No one from the floor desired to address the Board.

C. Public Election on Proposed Capital Appropriations

Comm. Potts clarified that the election does not give the Board permission to order the equipment; the 2015 budget will still need to be passed at the February 2015 election before any equipment can be ordered.

Comm. Potts explained that voters must be registered and reside within Fire District #2 to be eligible to vote. Voters present completed the sign-in sheet, listing name, street address and signature before being issued a ballot.

D. Election Results

Comm. Wolfe read aloud the results of the ballots as Comm. Potts kept a tally.

Comm. Potts reported that there were 13 votes in favor of and no votes against Question #1 regarding the vehicle extrication equipment.

Comm. Potts reported that there were 13 votes in favor of and no votes against Question #2 regarding the replacement thermal imaging camera.

Comm. Potts reported that there were 12 votes in favor of and 1 no vote against Question #3 regarding the replacement brush truck.

E. Final Presentation/Discussion on 2015 Budget

Comm. Young distributed copies of the proposed 2015 Budget to the Commissioners and reviewed the highlights of the proposal.

Comm. Young reported that the ratable base for 2015 is projected at \$2.055 billion, which is an increase of only 0.3% from the 2014 actual ratable base. The amount to be raised by taxation is \$900,718, which represents an increase of \$47,000. The anticipated tax rate is .044 per hundred for 2015, which is .002 higher than the current year actual rate of .042. Total appropriations for 2015 are \$1,149,129, which is an increase of \$76,000 over 2014.

Comm. Young reported that as a result of tonight's vote, the capital appropriations will be included in the 2015 budget.

Comm. Young reported that the next order of business will be to discuss a resolution to approve the 2015 budget. Comm. Young further reported that there will be a public hearing on the budget at the January meeting and the public vote will be held on the third Saturday in February.

Comm. Potts reported that he distributed an abstract to the Commissioners with details of the 29 fire districts in Middlesex County. Comm. Potts further reported that District #2 has the lowest tax rate in the county.

F. Resolution #14-27, Approval of 2015 Budget

A motion by Comm. Smith seconded by Comm. Wolfe to approve Resolution #14-27. Roll Call Comm. Potts-yes, Comm. Smith-yes, Comm. Wolfe-yes, Comm. Young-yes, Chairman Spahr-yes.

Chairman Spahr expressed his appreciation to Comm. Young for his hard work developing the 2015 Fire District budget.

G. Items Timely and Important

There were no items timely and important to discuss.

6. VOUCHER LIST

A motion by Comm. Potts seconded by Comm. Smith to approve the voucher list as posted. Roll Call Comm. Potts-yes, Comm. Smith-yes, Comm. Wolfe-yes, Comm. Young-yes, Chairman Spahr-yes.

7. PUBLIC COMMENT

No one from the floor desired to address the Board.

8. ADJOURNMENT

A motion to adjourn was made by Comm. Smith seconded by Comm. Wolfe and by a voice vote all voted in affirmative. Meeting adjourned at 7:54 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

NOTICE OF SPECIAL MEETING

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT No.2
SOUTH BRUNSWICK TOWNSHIP

PLEASE BE ADVISED that the Commissioners of Fire District #2 in the Township of South Brunswick, County of Middlesex, shall hold a special meeting on DECEMBER 1 2014 at 7:00 P.M. at the Monmouth Junction Fire Station, 573 RIDGE ROAD Monmouth Junction. Said meeting is being held to complete development of the 2015 Budget and to formally introduce and approve same. A PUBLIC HEARING on the BUDGET shall take place at the JANUARY 21, 2015 MEETING.

The following CAPITAL PROJECT EXPENDITURE questions shall be placed before the public for their approval or rejection at the DECEMBER 1, MEETING

(1) Shall the Board of Fire Commissioners Fire District No.2 South Brunswick Township be permitted to expend up to \$16,000.00 to replace its antiquated THERMAL IMAGING CAMERA?

(2) Shall the Board of Fire Commissioners Fire District No.2 South Brunswick Township be permitted to expend up to \$55,000.00 for VEHICLE EXTRICATION EQUIPMENT

(3) Shall the Board of Fire Commissioners Fire District No.2 South Brunswick Township be permitted to expend up to \$90,000.00 to replace its 1967 Ford Field Truck.


Roger S Potts/ Secretary

SOUTH BRUNSWICK TWP. FIRE DISTRICT NO. 2

PROPOSED CAPITAL APPROPRIATIONS FOR 2015

December 1, 2014
Special Meeting

2015 Proposed Capital Appropriations

- ▣ The Board of Fire Commissioners of Fire District #2 proposes the inclusion of several capital projects into the 2015 Fire District No. 2 budget.
- ▣ Vehicle Extrication Equipment - \$55,000.00
- ▣ Thermal Imaging Camera Replacement - \$16,000.00
- ▣ Brush Truck #202 Replacement (Grant Project) - \$90,000.00

Vehicle Extrication Equipment

- ▣ MJFD Chief Scott Smith reported to the Commissioners at the July 2013 Fire District meeting that the Fire Department had been encountering difficulties with the current Hurst rescue tools ("Jaws of Life") at accident scenes.
- ▣ Specifically, the high-strength steels used in new vehicle construction were resulting in increased patient extrication times when using the current hydraulic cutters.
- ▣ The existing system operated at 5,000 PSI, with some of the tools approximately 30 years old.
- ▣ Following an emergency resolution passed by the Board of Fire Commissioners and approved by the Township Council, a new high-pressure pump, cutter, and hoses were purchased and placed in service in 2013.

Vehicle Extrication Equipment

- ▣ With the purchase of the new high-pressure equipment, a multi-year schedule was created to phase-in the replacement of all rescue equipment.
- ▣ 2013: Portable Power Unit, Cutter, & Hoses: \$15,298.25
- ▣ 2014: Combination Tool & Hoses: \$8,497.75
- ▣ 2015: Main Power Unit, Spreader, Cutter, Pre-Connect Cord Reels w/ hose & installation: \$32,821.25
- ▣ 2016: (4) Telescopic Rams: \$19,000.00

Pricing for 2015 & 2016 (\$51,821.25 total) purchases represent 2014 State Contract Pricing Level. This capital request is for \$55,000.00

Vehicle Extrication Equipment



Model P650-SG-ES
Simo Pump w/
Electric Start
\$8,478.75



Model SP310 Spreader
\$7,766.25



Model S511 Cutter
\$6,531.25

Vehicle Extrication Equipment

- ▣ Also included in the 2015 replacement project is the installation of two new pre-connect reels with high-pressure hose in Rescue 205.
- ▣ The installation is to be performed by TASC Fire Apparatus, who is the authorized Hurst vendor and also who services our equipment annually.
- ▣ TASC has provided a quote of \$10,045.00 for the parts and labor.

Vehicle Extrication Equipment

Year 2016



Model R420
Telescopic Ram
Extends to 41.54 inches
\$4,650 each x 2 =
\$9,300.00



Model R424
Telescopic Ram
(Extends to 59 inches)
\$4,850 each x 2 =
\$9,700.00

Vehicle Extrication Equipment

ANY QUESTIONS???

Thermal Imaging Camera Replacement

- ▣ The MJFD received a Bullard Thermal Imaging Camera from the State of New Jersey in 2000.
- ▣ This piece of equipment represented an early model of imaging camera for the fire service and was the first camera owned by the Fire Department/Fire District.
- ▣ After 14 years of use, the Line Officers would like to replace this camera with a smaller, lighter, more reliable unit with additional features.



Thermal Imaging Camera Replacement

- ▣ The model is the Bullard T4 Max, which is the same camera currently on Engine 206.
- ▣ This camera offers a faster start-up time, a larger high-resolution screen, colorized image, temperature indicator, digital zoom, & greatly increased battery life.



Thermal Imaging Camera Replacement

- ▣ New Jersey State Contract #80952
- ▣ Price Breakdown by Continental Fire & Safety:
 - ▣ Bullard T4 Max Thermal Imaging Camera: \$13,043.08
 - ▣ Powerhouse Model Charger: \$668.24
 - ▣ Trade-In of State-Issued Camera: (\$500.00)

2014 Pricing: \$13,211.32

Cost Likely to Rise in 2015. Request \$16,000.00

Thermal Imaging Camera Replacement

ANY QUESTIONS???

BRUSH TRUCK REPLACEMENT



Current Vehicle

- ▣ The current brush truck (Ford F-350) is owned by the MJFD, and was purchased in 1965 at a cost of \$8,500.00.
- ▣ Over the last 20+ years, the vehicle has required relatively few repairs.
- ▣ On April 13th of this year, 202 responded into Kendall Park for a woods fire. The driver reported that the vehicle pulled badly to the left when braking. As such, it was decided to take the truck out of service.
- ▣ After diagnosis and much research for parts, the vehicle was repaired and placed back in service in late July.
- ▣ After nearly 50 years of service, it is the opinion of the Line Officers that the time is rapidly approaching to retire the current vehicle and explore options for replacement.

New Vehicle Justification

- ▣ Potential fires and emergencies likely to occur within our district include:
 - ▣ Limited Access Areas:
 - North-East Corridor Rail Line.
 - CSX Railroad Freight Line.
 - Township/County Parks.
 - Wildland/Urban Interface Areas.
 - PSE&G Transmission Line and Pipeline System Right-of-Ways.
 - ▣ Other Potential Uses:
 - Off-road equipment/machinery fires
 - Farm machinery
 - Structure fires involving significant set-backs
 - Barns, Sheds, etc.
 - Deans Pond Lane East
 - ▣ Unreliability of State Forest Fire Service:
 - Budget Constraints
 - Manpower Availability
 - Wildfire incidents throughout State & across Nation

Replacement Option

- ▣ F-350 4x4 w/ Removable Skid Unit
 - 200 gallon water tank, 150 GPM pump, winch
 - Utilize vehicle for snow plowing in winter?



BRUSH TRUCK REPLACEMENT

ANY QUESTIONS???

BALLOT FOR CAPITAL EXPENDITURES FIRE DISTRICT No. 2 SOUTH

BRUNSWICK TOWNSHIP

DECEMBER 1, 2014

THERE ARE THREE QUESTIONS; EACH IS TO BE VOTED ON SEPARATELY.
TO VOTE ON A QUESTION, PLACE EITHER A CHECK (✓) OR A CROSS (X) IN
THE YES OR NO BOX TO THE LEFT OF THE QUESTION.

1. YES

13

SHALL THE COMMISSIONERS FIRE DISTRICT No. 2 BE

PERMITTED TO EXPEND UP TO \$16,000.00 TO REPLACE

NO

0

ITS OLD THERMAL IMAGING CAMERA ?

2. YES

13

SHALL THE COMMISSIONERS OF FIRE DISTRICT No.2 BE

PERMITTED TO EXPEND UP TO \$55,000.00 FOR VEHICLE

NO

0

EXTRICATION EQUIPMENT ?

3. YES

12

SHALL THE COMMISSIONERS OF FIRE DISTRICT No.2 BE

PERMITTED TO EXPEND UP TO \$90,000.00 TO REPLACE ITS

NO

1

1967 FORD FIELD TRUCK ?

2015 FIRE DISTRICT BUDGET RESOLUTION NO. 14-27

So. Brunswick Twp. – Fire District No. 2

FISCAL YEAR: January 1, 2015 to December 31, 2015

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2015 and ending December 31, 2015 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2014; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,149,129, which includes an amount to be raised by taxation of \$900,718, and Total Appropriations of \$1,149,129; and

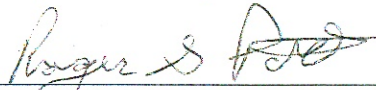
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2014 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2015 and ending December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 20, 2015.



Roger S. Potts, District Clerk

12-1-2014
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
R. Potts	✓			
C. Smith	✓			
D. Wolfe	✓			
T. Young	✓			
C. Spahr	✓			